

Registered number
CS003344

Letham 4 All SCIO
Report and Accounts
30 April 2019

**Letham 4 All SCIO
Company Information**

Accountants

Fraser + Accountants
3 Barossa Place
Perth
PH1 5HG

Registered office

119 Rannoch Road
Perth
PH1 2DQ

Registered number

CS003344

Registered charity number

SC048289

Letham4All

Trustees' Annual Report

1st April 2018 – 31st March 2019





Letham4All
Our Place Our Future

Scottish Charity Number: SC048289

119 Rannoch Road ,

Perth

PH1 5RP

01738 444061

Letham4all@gmail.com

www.letham4all.org.uk

Facebook : Letham4All

Charity Trustees

1. Jon Kidd
2. Margaret Brown
3. Suzie Burt
4. John Rebbeck
5. Sheila McCole
6. Sam Findlayson



Board members Jon Kidd, Maggie Brown, Suzie Burt and John Rebbeck accepting donation.

Objectives and activities

Letham4All has been developed by local people to help them to be involved in their local community, develop their ideas to improve the health and well being of the area and create positive opportunities for residents of all ages to enhance their quality of life. Letham4All SCIO was also created to take on the future role of operating a new Community Health and Well-being Hub.

Letham4All operates in the Ward 10 and 11 areas of Perth City particularly focusing on the communities of Letham, Tulloch , Fairfield and Double Dykes. Letham4All is open to all members of the community without prejudice of age, religion, race, culture, disability, gender, sexuality or politics.

Our objectives are to:

- Advance community development through maintaining and managing the Letham Community & Wellbeing Hub
- To provide recreational facilities, physical and social activities with the aim of improving the conditions of life of the community

To help us achieve these objectives in the last year we have successfully applied for external funding which has enables us to deliver :

- The Volunteer Development Project – enabling people to access volunteering opportunities in our communities.
- The Inbetweeners – a youth work project for young people from the ages of 12 plus
- The Your Choice Project – a participatory budgeting initiative which empowers local to make funding decisions about services and activities in their community.
- Letham Community Health and Well Being Hub – Letham4All now have licence to occupy the former recreation centre and operate it for community benefit.
- We have also developed our policies and procedures to enable us to operate the Letham Community Health and Well Being Hub



Structure, governance and management

Letham4All has a Constitution which sets out its purpose, structure and describes how it operates. You can see Letham4All's Constitution [here](#). It operates as a two tier Scottish Charitable Incorporated Organisation (SCIO), made up of ordinary members and a Board of Trustees.

To be a member of Letham you must live in the area of Ward 10 or Ward 11, or have the interests of Letham at heart.

Trustee recruitment and appointment

In this first year of Letham4All, 3 Trustees were each nominated by 2 ordinary members of the organisation and were voted on at the first Annual General Meeting. Subsequent trustees were invited to join Board as Associate Members and Co-opted members as laid out in Letham4All's Constitution.

As a result Letham4All's Board have a wealth of professional and personal experience across a range of areas including community learning and development, social work, facilities management, human resources, project management and evaluation and managing budgets. The responsibility of managing Letham4All Projects rests with these people, with the Chairperson having operational responsibility for the Letham Community Health and Well-being Hub.

Achievements and performance

Since its formation, Letham4All has worked with residents to create several initiatives to help build community capacity and support health and wellbeing. The creation of Letham4All and expanded partnership working has increased levels of community participation and volunteering.

One of the main needs identified through recent and historic engagement/research was to develop and support local volunteering opportunities. One of Letham4All's first projects was to successfully apply to the Volunteer Action Fund for resources for 3 years to support a part time development worker. This has enabled the organisation to develop its Volunteer Recruitment and Development Strategy, increasing the numbers and opportunities for local people to actively participate in their community. Volunteer activities are mainly focused on reducing social isolation of older people and working with young families. The Volunteer Development Project is on track to meet its first-year targets and is monitored through Board through a project action plan and outcome monitoring framework. The project has enabled 24 local people to attend training sessions on Basic First Aid and Food Hygiene, engaged 10 new volunteers to participate and over 2000 volunteer hours have been given to develop Letham4All SCIO. Volunteer Development Project has also supported local parents to develop the Family Fun Club, organizing fun activities for families at no or very low cost. They have hosted

Halloween Parties , Craft Sessions and holiday activities, with over 300 adults taking part.

To nurture and incubate the local community's aspirations to actively participate towards achieving local outcomes, Letham4All made a successful bid for Community Choices funding, enabling people to make application to a community pot of £25,000 to support their ideas and activities. This project concluded with 1452 people taking part in the voting process through local ballot boxes and online voting. 18 local community projects were fully funded by the project and additional funding from the Community Planning Partnership funded another 2 projects.

Another successful funding application by Letham4All has enabled increased levels of participation of young people in the community. The Big Lottery has agreed to fund Letham4All youth work initiative, The Inbetweeners Youth Project. The project provides a weekly youth group, offering them the chance to increase their skills and confidence by taking part in youth achievement awards.

The Board of Letham4All has also negotiated with Perth and Kinross Council (PKC) to re-open and manage the vacant recreation centre for community access as a Community Hub. A licence to occupy has been obtained and Letham4All now has full legal possession of the building, with the aspiration to further develop community led and based services. It has successfully applied to PKC's Community Investment Fund to create a soft play area and community kitchen in Community Hub.

By operating the Letham Community Health and Well Hub, Letham4All has supported the development of the Letham Friendship Network, run by local volunteers to help reduce social isolation and support intergenerational activities. They run a weekly coffee morning and evening 'knit and natter' group. The coffee mornings are often attended by children of the local primary schools, where both sets of participants enjoy stories, singing and light exercise.

The re-opening of this building has also meant that historic community groups, like the Letham Majorettes, Kids of Letham Association and the Breast Feeding Support Group were able operate in the heart of their community gain.

Letham4All has worked very hard this year to establish partnership working with a range of local organisations and departments from the Perth and Kinross Council and the local Health and Social Care Partnership. As result we have been able to offer the community access to more services and activities in the area.

Financial review

Statement of the charity's policy on reserves

Letham4All in 2018/19 have managed to reserve a small amount of reserves, £700, which is held with Perth and Kinross Credit Union. This excess was achieved through local fund raising activities and was not required to support the operation of Letham4All in this financial year. By holding a small reserve , Letham4All will be able to cope with any unexpected issues and which in the long term future help request a community asset transfer of the building which they operate as the Community Health and Well Being Hub, from Perth and Kinross Council to the community.

Future plans

Looking forward to 2019/2020, Letham4All will continue to operate the Community Health and Well Being Hub and await the outcome of a funding application to the Scottish Governments Aspiring Communities Stage Two Fund. If successful the funding will enable Letham4All to test a staffing model for the building and also engage community development workers to undertake more activities with the community in building to support health and well being.

We are also looking forward to working with Perth and Kinross Council to refurbish the former recreation centre. An improved and extended building would enable Letham4All to increase their offer to the community and opportunities for them to get involved.

Declaration

Signed on behalf of the charity trustees:



Print name

Jon Kidd

Designation

Chairperson

Date

14th October 2019

Letham 4 All SCIO Independent Examiner's Report to the Trustees

I report on the accounts of the Charity for the year ended 30 April 2019 which are set out on pages 5 and 6.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations of the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
 - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
 - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fiona Fraser
Chartered Accountant

3 Barossa Place
Perth
PH1 5HG

**Letham 4 All SCIO
Balance Sheet
as at 30 April 2019**

	Notes	2019 £
Current assets		
Cash at bank and in hand		53,492
		<u>53,492</u>
Current liabilities		
	3	(574)
Net current assets		
		<u>52,918</u>
Net assets		
		<u>52,918</u>
Represented by funds		
Unrestricted funds		306
Restricted funds	4	52,612
		<u>52,918</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Jon Kidd
Chair
Approved by the board on
29th October 2019

Letham 4 All SCIO
Statement of financial activities
for the year ended 30 April 2019

	Unrestricted Funds	Restricted	Total Funds 2019	£
INCOMING RESOURCES				
Donations and grants				
Grants and donations	2,330	81,450	83,780	
Other income	780	-	780	
	<u>3,110</u>	<u>81,450</u>	<u>84,560</u>	
Resources Expended				
Direct project costs				
	19	20,300	20,319	
Premises costs				
Other premises expenses	1,292		1,292	
	<u>1,292</u>	<u>-</u>	<u>1,292</u>	
Management and administration				
Staff costs				
Project wages	-	6,152	6,152	
Training	-	385	385	
Travel and subsistence	-	82	82	
	<u>-</u>	<u>6,619</u>	<u>6,619</u>	
Administration costs				
Advertising	174	1,060	1,234	
Insurance	420	-	420	
Subscriptions	-	45	45	
Repairs and maintenance	70	-	70	
Other office costs	289	814	1,103	
Professional fees	540	-	540	
	<u>1,493</u>	<u>1,919</u>	<u>3,412</u>	
EXCESS INCOME OVER EXPENDITURE	306	52,612	52,918	
Balances brought forward 1 May 2018			-	
Balances carried forward 30 April 2019	<u>306</u>	<u>52,612</u>	<u>52,918</u>	

Letham 4 All SCIO
Notes to the Accounts
for the year ended 30 April 2019

1 Accounting policies

Basis of preparation

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

Turnover

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

3 Creditors: amounts falling due within one year	2019
	£
Other taxes and social security costs	34
Other creditors	540
	<u>574</u>

4 Restricted Funds	2019
	£
At 1 May	-
Community Investment Fund	37,890
Inbetweeners	6,549
Volunteer Development Project	1,401
Your Choice	6,772
Movement in year	<u>52,612</u>
At 30 April	<u>52,612</u>

Letham 4 All SCIO
Statement of financial activities
Summary of unrestricted funds
for the year ended 30 April 2019

	Unrestricted Funds 2019	£
INCOMING RESOURCES		
Donations and grants		
Grants and donations	2,330	
Other income	780	
	<u>3,110</u>	
Resources Expended		
Direct project costs		
	<u>19</u>	
Premises costs		
Rent		
Other premises expenses	1,292	
	<u>1,292</u>	
Management and administration		
Staff costs		
Project wages	-	
Training	-	
Travel and subsistence	-	
	<u>-</u>	
Administration costs		
Advertising	174	
Insurance	420	
Subscriptions	-	
Repairs and maintenance	70	
Other office costs	289	
Professional fees	540	
	<u>1,493</u>	
TOTAL RESOURCES EXPENDED	2,804	
EXCESS INCOME OVER EXPENDITURE	306	
Balances brought forward 1 May 2018		
Transfer of unrestricted funds	-	
Balances carried forward 30 April 2019	<u>306</u>	

Letham 4 All SCIO
Statement of financial activities
Summary of restricted funds
for the year ended 30 April 2019

	Community Investment Fund	Inbetweeners	Volunteer Development Project	Your Choice	Total Funds 2019
					£
INCOMING RESOURCES					
Donations and grants					
Grants and donations	37,890	9,960	7,100	26,500	81,450
Other income					-
	<u>37,890</u>	<u>9,960</u>	<u>7,100</u>	<u>26,500</u>	<u>81,450</u>
Resources Expended					
Direct project costs					
Premises costs					
Other premises expenses					-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Management and administration					
Staff costs					
Project wages		2,620	3,532		6,152
Training			385		385
Travel and subsistence			28	54	82
	<u>-</u>	<u>2,620</u>	<u>3,945</u>	<u>54</u>	<u>6,619</u>
Administration costs					
Advertising		65	65	930	1,060
Insurance					-
Subscriptions		45			45
Repairs and maintenance					-
Other office costs		253	561		814
	<u>-</u>	<u>363</u>	<u>626</u>	<u>930</u>	<u>1,919</u>
TOTAL RESOURCES EXPENDED	<u>-</u>	<u>3,411</u>	<u>5,699</u>	<u>19,728</u>	<u>28,838</u>
EXCESS INCOME OVER EXPENDITURE	<u>37,890</u>	<u>6,549</u>	<u>1,401</u>	<u>6,772</u>	<u>52,612</u>
Balances brought forward 1 May 2018					-
Transfer of funds					-
Transfer of unrestricted funds					-
Balances carried forward 30 April 2019	<u>37,890</u>	<u>6,549</u>	<u>1,401</u>	<u>6,772</u>	<u>52,612</u>