

Registered number  
CS003344

Letham 4 All SCIO  
Report and Accounts  
30 April 2020

**Letham 4 All SCIO**  
**Company Information**

**Accountants**

Fraser + Accountants  
3 Barossa Place  
Perth  
PH1 5HG

**Registered office**

119 Rannoch Road  
Perth  
PH1 2DQ

**Registered number**

CS003344

**Registered charity number**

SC048289



**Letham4All**

**Trustees' Annual Report**

1<sup>st</sup> May 2019 – 30<sup>th</sup> April 2020





Scottish Charity Number: SC048289

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Perth

PH1 5RP

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Letham4all@gmail.com

[www.letham4all.org.uk](http://www.letham4all.org.uk)

Facebook: Letham4All

## Charity Trustees

1. Jon Kidd
2. Margaret Brown
3. Suzie Burt
4. Alan Murray
5. Arlene Reaney
6. Lorna Anderson
7. Susan Matson
8. John Rebbeck
9. Sheila McCole
10. Sam Finlayson



Board and Ordinary Members celebrating funding news

## Objectives and activities

Letham4All has been developed by local people to help them to be involved in their local community, develop their ideas to improve the health and well-being of the area and create positive opportunities for residents of all ages to enhance their quality of life. Letham4All SCIO was also created to take on the future role of operating a new Community Health and Well-being Hub.

Letham4All operates in the Ward 10 and 11 areas of Perth City particularly focusing on the communities of Letham, Tulloch, Fairfield and Double Dykes. Letham4All is open to all members of the community without prejudice of age, religion, race, culture, disability, gender, sexuality or politics.

Our objectives are to:

- Advance community development through maintaining and managing the Letham Community & Wellbeing Hub
- To provide recreational facilities, physical and social activities with the aim of improving the conditions of life of the community

To help us achieve these objectives in the last year we have successfully applied for external funding which has enabled us to deliver:

- The Volunteer Development Project – enabling people to access volunteering opportunities in our communities.
- The Inbetweeners – a youth work project for young people from the ages of 12 plus
- Operate the Letham Community Hub and develop a range of partnerships to deliver a range of activities and services in the community
- Successfully applied for Aspiring Communities Stage 2 Funding to pilot a staffing model for the Letham Community Hub and develop new activities and services with the community.
- Successfully applied for funding to develop our Health Walk Project, Walks4All
- Worked with local volunteers to develop the Community Fridge4All Project
- Opened the Letham Community Gym
- Worked with Perth and Kinross Council to help secure external Capital Funding to refurbish and extend the Letham Community Hub
- Worked with other local community organisations to create The North Perth COVID 19 Community Support Group and secured Awards for All Funding to enable our community response to the pandemic
- Took on the role as community umbrella organisation to secure Supporting Communities Funding to help the Perth City response to COVID 19.





## **Letham Community Hub**

### **Structure, governance and management**

Letham4All has a Constitution which sets out its purpose, structure and describes how it operates. You can see Letham4All's Constitution [here](#). It operates as a two tier Scottish Charitable Incorporated Organisation (SCIO), made up of ordinary members and a Board of Trustees.

To be a member of Letham you must live in the area of Ward 10 or Ward 11 or have the interests of Letham at heart.

### **Trustee recruitment and appointment**

At the first Annual General Meeting of Letham4All SCIO held on the 1<sup>st</sup> May 2019 a further 4 community members were accepted to the Board, filling all the 7 spaces available for Community Board Members. They join Associate and Co-opted Board Members as laid out in Letham4All's Constitution and have responsibility for delivering the aims and objectives of Letham4All.

Letham4All's Board have a wealth of professional and personal experience across a range of areas including community learning and development, social work, facilities management, human resources, project management and evaluation and managing budgets. The responsibility of managing Letham4All Projects rests with these people, with the Chairperson having operational responsibility for the Letham Community Health and Well-being Hub.

## Achievements and performance

Since its formation, Letham4All has worked with residents to create initiatives to help build community capacity and support health and wellbeing. The creation of Letham4All and expanded partnership working has increased levels of community participation and volunteering. This past year started off with a number of successes for Letham4All in terms of gaining additional external funding to help deliver more health and well-being activities from Letham Community Hub.

All of this offers local people the chance to become active participants in their community and Letham4All have supported individuals and groups of people to develop and deliver their ideas. Supported by the Volunteer Development Worker, the Family Fun Group saw bus trips in the summer and fun activities take place throughout the year, planned and organised by local parents. Over 50 families have benefited from this work in 2019/20 and had a lot of fun in the process. The Volunteer Development Worker continued to engage local people through a weekly drop in café and 23 local people came forward to volunteer by February 2020.



Family Fun Club activities

The Inbetweeners Youth Group continued to operate on a weekly basis with an average of 20 young people attending. This very popular youth group has enabled young people to take part in a range of activities including cooking, arts and crafts and sports. It has enabled one young person to volunteer on a regular basis and is now enrolled on the Saltire Award Programme. Youth Worker also support the young people to take part in Hi5, Dynamic Youth and Youth Achievement Awards. Letham4All is engaging with them to help scope out an expanded Letham4All Youth Work Project and to involve them in making an application to the National Lotteries Young Start Fund.





The Inbetweeners Youth Group

Letham4All made a successful application to Paths for All to engage a Health Walk Worker to implement the Walks4All Project. Starting in September 2019, the worker undertook routed planning and risk assessments and very quickly launched the project at the Better Place to Live Fair and has delivered weekly health walk to average of 8 local people. Plans were afoot to deliver an additional walk in the Tulloch area in partnership with Tulloch Net and link in with local parents to deliver regular buggy walks. Unfortunately, due to COVID 19 pandemic this activity has been paused but will restart when it is safe to do so.



Walks4All Project

Letham4All and the Letham Community Hub continue to offer support to a range of local groups and organisations by offering free and low-cost room hire and hosting funding to enable community groups with bank accounts to operate. Examples of this are Knit and Natter Group, The Letham Friendship Network, Breast Feed Supporting Group, Chatty Crafters, Creative Writing Group and the Family Fun Group. Local organisations using the Hub include The Letham Majorettes, Vibe Dance, Letham Community Sports Club, Badminton Group and faith-based organisations.



Helpful products from Sewing Classes in Hub

A successful application was made to the Aspiring Communities Fund (ACF), which enabled Letham4All SCIO to engage staff to work with the community, this was major success for our organisation, amounting to over £94,000. As result we were able to employ 5 part time members of staff to enable us to open the Hub for longer periods of time and develop a range of health and well-being activities and support the development of partnership working.

Our ACF staff have made a successful start and will be in place until September 2020 up until the 30<sup>th</sup> of April 2020 they have achieved:

- The creation of the Butty and Blether Café, operating weekly, reducing social isolation and encouraging personal and social development.
- Enabled 8 local people to take part in formal training to gain food hygiene qualifications
- Formed partnerships with mental health services supporting local delivery of Recovery College and a successful bid the Action15 Fund to support more localised mental health support.
- Engaged and supported the local community to take part in the Better Place to Live Fair (Oct 2019), host a Christmas Community Fayre (Dec 19) and

work with partners hold the first Letham Community Christmas Tree Event (Dec 19)

- Increased access to the Letham Community Hub to deliver wide range of services to deliver local support including:
  - Hillcrest Futures Recovery Café and fitness sessions
  - Paediatric Overweight Service Team clinics
  - Yoga
  - Perth and Kinross Disability Sports
  - Futsal
- Supported the re-opening of the Letham Community Gym, offering very low-cost Gym membership and access to health wellbeing programmes in the community.
- Partnership working with Perth ESOL to deliver English as a second language classes in the Hub
- Engaged local parents and agencies to plan the Active Start Programme for parents and carers of very young children
- The development of the Community Fridge4All Project, a food waste reduction project, initially planned to open 3 days a week, this project has grown beyond on expectation as part of the local response to COVID 19.



Letham Community Gym



Christmas Fayre 2019

Letham4All SCIO continued to work with Perth and Kinross Council (PKC) to seek external funding to achieve the aspiration of extending and refurbishing the building as set out in the original plan for the building in 2018. Letham4All working with PKC to submit a final application to the Scottish Government's Capital Regeneration Fund and were delighted to find out in February 2020 that the £1million application had been successful. In the same month PKC agreed to invest a further £1 million in the redevelopment. Letham4All were also working on an application to the National Lottery's Community Asset Fund for £500,000 for the project but to be able to secure this funding Letham4All must own the building. To start this process Letham4All submitted a community asset transfer expression of interest to the Council in December 2019. If successful, the Letham Community Hub will become a community owned asset in the future.



## Letham4All and COVID19

The level of activities, services and commercial lets in the Hub were exceeding our expectations which all came to an end with the impact of the COVID 19 pandemic and by middle of March nearly all the activities in Letham Community Hub came to an end. However, the building was allowed to remain open to deliver the Community Fridge4All Project and very quickly Letham4All joined a number of other community organisations to form the North Perth COVID 19 Community Support Group.



Working together to deliver food parcels

Our ACF Staff played a leading role supporting volunteers in operating the Community Fridge4All Project, expanding it rapidly to be available 7 days a week from 9am-9pm, delivering over 400 free food parcels in the first 43 days of the pandemic lockdown and serving 622 walk in customers to the Hub. As a result of the national lock down Letham4All was one of the very few projects still operating to collect surplus food from local supermarkets, and very soon were offered all available slots.



The team of ACF staff and volunteers redesigned the operation of the project to cover stock rotation, distribution and waste disposal, working other local partners in Tulloch, Bertha, Fairfield and Muirton to supply food in through Community Food Shares. In partnership work with Perth and Kinross Council, Letham4All volunteers helped distribute food made available by the Scottish Government to the Community Food Shares. Letham4All made a successful application late in April 2020 to the Well Being Fund to support the Community Fridge4All's additional cost of the expanded project.



Community Fridge4All

As part of the North Perth COVID 19 Community Support Group , Letham4All worked with other local community organisations including TullochNet , North Muirton Community Council, Bertha Park, Gospel Hall, Letham Climate Challenge and Riverside Church to offer support to people who were self-isolating or impacted by COVID 19 lockdown. North Muirton Community Council created an online form to recruit volunteers and requests for support and a process of coordinate support requests was developed across the communities of North Perth. Local volunteer co-ordinators were managing 60+ volunteers in the first 10 days of the lock down and the number of volunteers grew to over 130 by the end of April. Weekly partnership Zoom meetings helped troubleshoot any emerging problems and supported good communication between all the groups taking part. Letham4All offered the landline phone of the Community Hub as the support hotline number and also were successful in application to Award For All COVID 19 funding to secure £9,800 to running costs for North Perth COVID 19 Community Support group to buy additional resources, pay volunteer travel expenses , undertake translations and increase the availability of Tulloch Net's Listening Service.

## Financial review

### Statement of the charity's policy on reserves

Letham4All SCIO have agreed a simple policy in relation to reserves, which will allow a minimum of 10% of any surplus of Letham4All unrestricted funds to be added to a reserve account on an annual basis. This account is currently held with the Perth and Kinross Credit Union. The amount to be forwarded to this account for 2019/20 will be £2,461.00, bring the total reserved so far to £3,161.00.

By developing reserves, Letham4All will be able to cope with any unexpected issues and which in the long-term future help request a community asset transfer of the building which they operate as the Community Health and Well Being Hub, from Perth and Kinross Council to the community.



Fund raising for Christmas Tree Event

### Future plans

Looking forward to 2020/2021, Letham4All will continue to operate the Community Hub and all its projects. We have been accepted to operate as Community Umbrella Organisation and will be applying for funding to The Scottish Governments Supporting Communities Fund to access monies to support other community and 3<sup>rd</sup> sector organisations to deliver a local response to the COVID 19 pandemic. At this point we are engaging with them to develop an application. It is difficult to forecast future activities because of the COVID 19 pandemic, but Letham4All will continue to be part North Perth's local response and will continue to operate the Community Fridge4All Project. As soon as it safe to do so, and working in line with national guidance, we will re-open the building to services and continue to support our community. We will continue to work with Perth and Kinross Council to deliver the Capital Project and seek external funding to continue to operate the Letham Community Hub past September 2020.



## Declaration

Signed on behalf of the charity trustees:



Print name

Jon Kidd

Designation

Chairperson

Date

31<sup>st</sup> October 2020

## **Letham 4 All SCIO**

### **Independent Examiner's Report to the Trustees**

I report on the accounts of the Charity for the year ended 30 April 2020 which are set out on pages 5 and 6.

#### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the Charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1)(d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1)(c) of the Act and to state whether particular matters have come to my attention.

#### **Basis of independent examiner's report**

My examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeks explanations of the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently, I do not express an audit opinion on the accounts.

#### **Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with section 44(1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts Regulations, and
  - to prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulationshave not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Fiona Fraser  
Chartered Accountant

3 Barossa Place  
Perth  
PH1 5HG

**Letham 4 All SCIO**  
**Balance Sheet**  
**as at 30 April 2020**

	Notes	2020 £	2019 £
<b>Current assets</b>			
Debtors	2	22,047	-
Cash at bank and in hand		54,756	53,492
		<u>76,803</u>	<u>53,492</u>
<b>Current liabilities</b>	3	(2,381)	(574)
<b>Net current assets</b>		<u>74,422</u>	<u>52,918</u>
<b>Net assets</b>		<u>74,422</u>	<u>52,918</u>
<b>Represented by funds</b>			
Unrestricted funds		24,618	306
Restricted funds	4	49,804	52,612
		<u>74,422</u>	<u>52,918</u>

The directors are satisfied that the company is entitled to exemption from the requirement to obtain an audit under section 477 of the Companies Act 2006 and that the member has not required the company to obtain an audit in accordance with section 476 of the Act.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of accounts.

The accounts have been prepared in accordance with the provisions in Part 15 of the Companies Act 2006 applicable to companies subject to the small companies regime.

Jon Kidd  
Chair  
Approved by the board on

**Letham 4 All SCIO**  
**Statement of financial activities**  
**for the year ended 30 April 2020**

	Unrestricted Funds	Restricted	Total Funds 2020 £	2019 £
<b>INCOMING RESOURCES</b>				
<b>Donations and grants</b>				
Grants and donations	24,922	72,927	97,849	83,780
Other income	17,626	828	18,454	780
	<u>42,548</u>	<u>73,755</u>	<u>116,303</u>	<u>84,560</u>
<b>Resources Expended</b>				
<b>Direct project costs</b>				
	<u>5,209</u>	<u>12,809</u>	<u>18,018</u>	<u>20,319</u>
<b>Premises costs</b>				
Other premises expenses	2,750	2,467	5,217	1,292
	<u>2,750</u>	<u>2,467</u>	<u>5,217</u>	<u>1,292</u>
<b>Management and administration</b>				
<b>Staff costs</b>				
Gross wages	3,561	54,524	58,085	6,152
Training	380	575	955	385
Travel and subsistence	(100)	696	596	82
	<u>3,841</u>	<u>55,795</u>	<u>59,636</u>	<u>6,619</u>
<b>Administration costs</b>				
Advertising	914	250	1,164	1,234
Insurance	1,134	310	1,444	420
Subscriptions	-	59	59	45
Repairs and maintenance	304	302	606	70
Other office costs	3,014	2,821	5,835	1,103
Professional fees	1,070	1,750	2,820	540
	<u>6,436</u>	<u>5,492</u>	<u>11,928</u>	<u>3,412</u>
<b>EXCESS INCOME OVER EXPENDITURE</b>	24,312	(2,808)	21,504	52,918
Balances brought forward 1 May 2019	306	52,612	52,918	-
Balances carried forward 30 April 2020	<u>24,618</u>	<u>49,804</u>	<u>74,422</u>	<u>52,918</u>

**Letham 4 All SCIO**  
**Notes to the Accounts**  
**for the year ended 30 April 2020**

**1 Accounting policies**

***Basis of preparation***

The accounts have been prepared under the historical cost convention and in accordance with the Financial Reporting Standard for Smaller Entities (effective April 2008).

***Turnover***

Turnover represents the value, net of value added tax and discounts, of goods provided to customers and work carried out in respect of services provided to customers.

<b>2 Debtors</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Trade debtors	3,038	-
Other debtors	19,009	-
	<u>22,047</u>	<u>-</u>

<b>3 Creditors: amounts falling due within one year</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Other taxes and social security costs	1,463	34
Other creditors	918	540
	<u>2,381</u>	<u>574</u>

<b>4 Restricted Funds</b>	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
At 1 May	52,612	-
Aspiring	79	-
Community Investment Fund	(3,191)	37,890
Inbetweeners	(2,668)	6,549
L4A PB	728	-
NP Covid 19 Support Group	7,232	-
Tesco Bags of Money	(340)	-
Volunteer Development Project	4,052	1,401
Walks4All	756	-
Well Being Fund	(4,394)	-
Your Choice	(5,062)	6,772
	<u>(2,808)</u>	<u>52,612</u>
Movement in year		
	<u>49,804</u>	<u>52,612</u>
At 30 April		