



Letham4All Community Minibus Conditions of Letham4All Umbrella Groups

The Letham4All Community Minibus is available to support the of local groups that come under the umbrella of Letham4All that benefit the local community. It can not be used for private individuals' activities.

To use the Letham4All Community Minibus umbrella groups and organisations must agree to the following conditions:

- The Letham Community Minibus can only be driven by a named Letham4All Volunteer Driver.
- The cost to repair any damaged caused by neglect, abuse or soilage whilst the Minibus is being used by a of a Letham4All Umbrella Group is their liability.
- Prior to use a representative of the Letham4All Umbrella Group and the Letham4All Volunteer Driver will undertake an external and internal vehicle check with Letham4All Volunteer or member of staff and sign off the appropriate paperwork.
- The Community Minibus will be fully fuelled to the 'neck' prior to use and must be returned, fuelled to the same level. Failure to do so may result in no further use of the Community Minibus.
- The Community Minibus must be returned to Letham4All in the same state of cleanliness as it was when it was taken out, with no rubbish left in the vehicle.
- No food or drink (including alcohol), to be consumed in the bus
- It is the responsibility of the local group or organisation to park in a safe, appropriate place and any parking fines incurred whilst using the vehicle are the sole responsibility of the driver. Failure to repay the cost fine to Letham4All will result in no further use of the Community Minibus.
- No block bookings can be taken for the bus

Group Name:

Signed on behalf of the group:

Date: